

## QUICK START GUIDE

# Rockbot Music

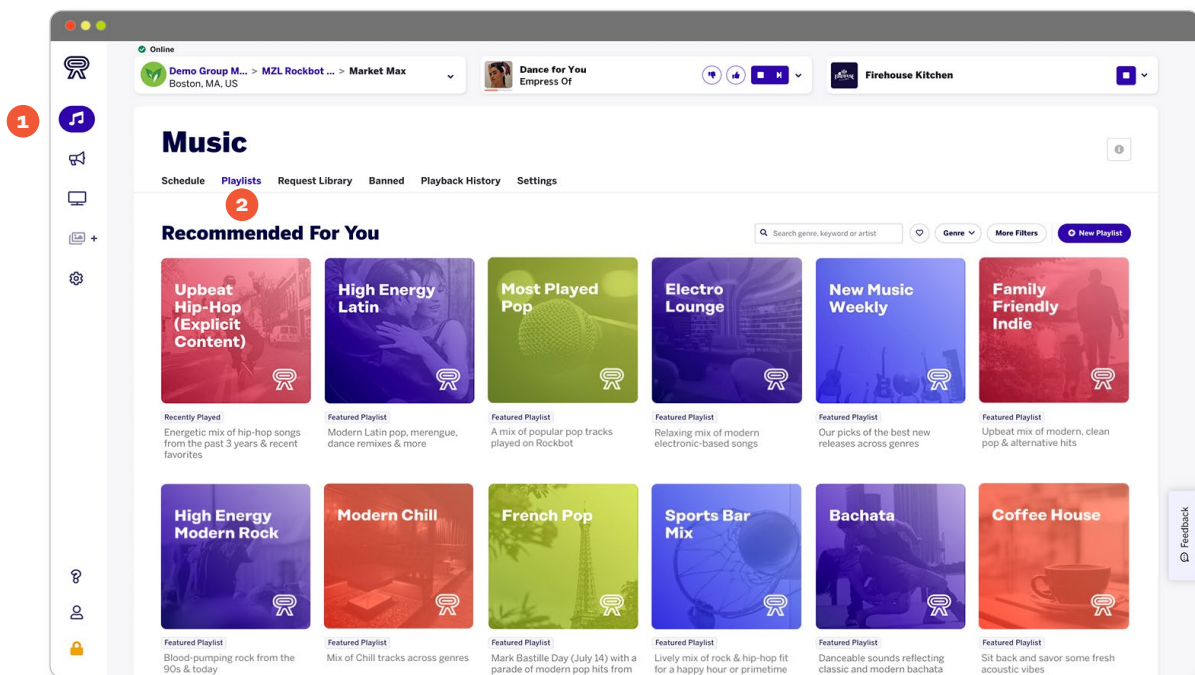
## Scheduling and starting music for the first time

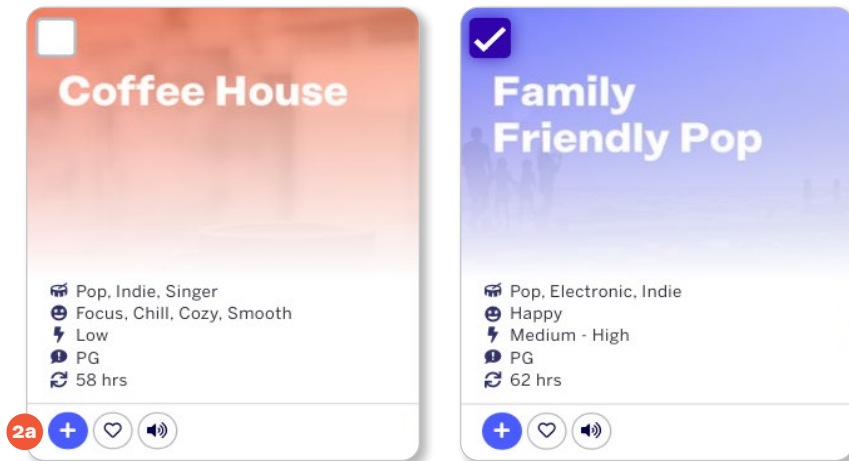
Choose from hundreds of expertly curated playlists or create a custom soundtrack and build a schedule that matches your brand. Some organizations may choose to limit playlist creation or management access; check your permissions to see if your account has any restrictions set.


### Creating your first schedule

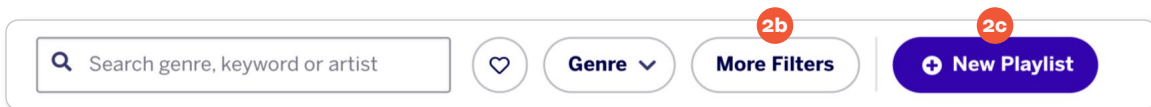
Schedules consist of one or more playlists that can be set to specific hours of the day.

1. Click the Music tab on the left-hand side of the dashboard to begin creating music schedules.
2. Navigate to the Playlists tab to search custom curated playlists or create your own.
  - a. Hover over the playlist title, click the plus sign, and select "Add to Schedule".
  - b. Use the "More Filters" button to narrow your search by genre, content rating, energy level, and more.
  - c. Select "New Playlist" to build your own blend or sync a playlist from Spotify or Apple Music.

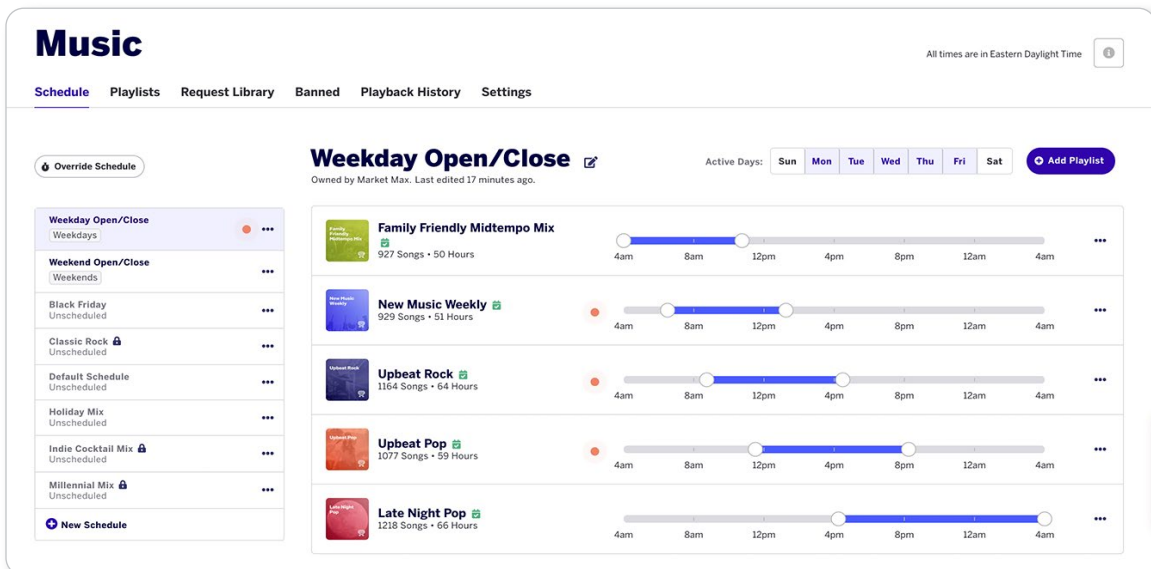





 **Tip:** Select multiple playlists at once by clicking the checkbox on the top left of the playlist title to add them to your schedule.



- Once you've added your playlists, navigate back to the Schedule tab.
- Select days and times you want your schedule to be active.



 **Tip:** Different sections of your business are called "zones". Create multiple schedules to create a unique blend of music that matches your zone's vibe each day and hour of the week, or select a new schedule for holidays and special occasions.

## Create a custom Rockbot playlist

1. On the Playlist tab, click "New Playlist."



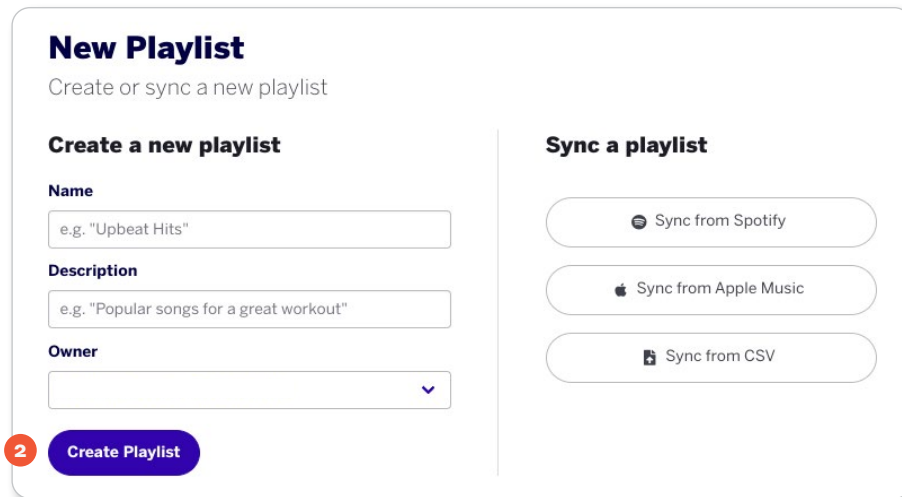
Search genre, keyword or artist

Genre ▾

More Filters

**1** + New Playlist

2. Fill out the name, description, and owner then select "Create Playlist."



### New Playlist

Create or sync a new playlist

#### Create a new playlist

**Name**

**Description**

**Owner**

#### Sync a playlist

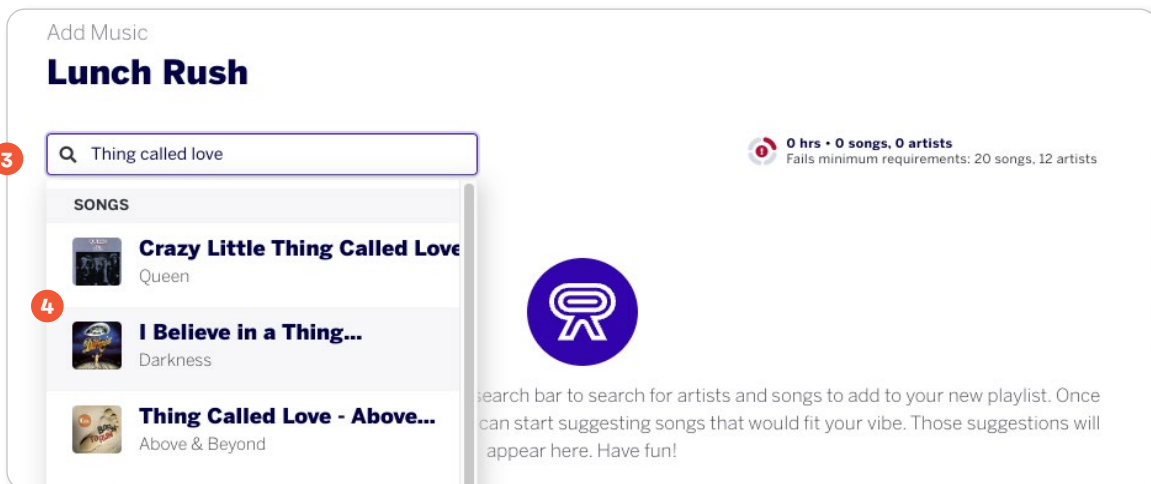
Sync from Spotify

Sync from Apple Music

Sync from CSV

**2** Create Playlist

3. Use the search field to find songs to add to your playlist.
4. Click the song title to add it to the list.



Add Music

### Lunch Rush

**3** Thing called love

0 hrs • 0 songs, 0 artists  
Falls minimum requirements: 20 songs, 12 artists

**4**

**SONGS**

- Crazy Little Thing Called Love**  
Queen
- I Believe in a Thing...**  
Darkness
- Thing Called Love - Above...**  
Above & Beyond

Search bar to search for artists and songs to add to your new playlist. Once can start suggesting songs that would fit your vibe. Those suggestions will appear here. Have fun!

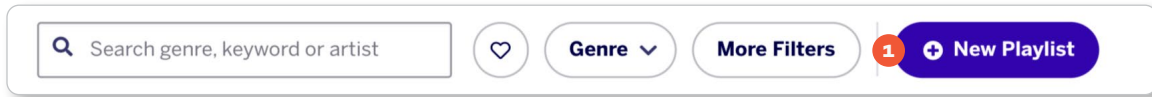


**Tip:** Accidentally add a song? Quickly remove a song from your playlist by selecting the minus sign on the right-hand side of the song in the playlist builder.

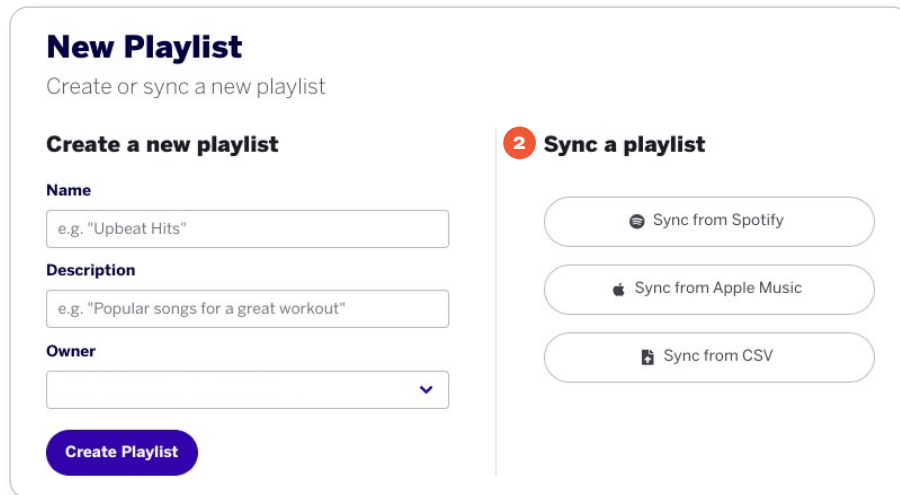
## Import a playlist from another streaming platform


Sync your Spotify or Apple Music to add custom playlists to your Rockbot schedule.

1. On the Playlist tab, select “New Playlist” to sync your preferred streaming service.



2. Select your preferred streaming platform, fill out your credentials, and accept Rockbot permissions to access your account. Once the sync is complete, go back to the Playlists tab and select “New Playlist” again.



 **Tip:** Download the Rockbot Remote App on your mobile device to quickly sync Spotify or Apple Music and seamlessly manage playlists across mobile and desktop devices.

3. Choose your streaming service to navigate through the list of synced playlists.
4. Select your playlist then set yourself as the owner to add it to your Rockbot playlist.

## Creating your first schedule

The Rockbot platform offers a number of customizable settings to help you create an always on-brand experience.

### Banned music

Navigate to the Banned tab and use the search box to search for artists and songs to ban from your playlists. Use the Unban option to add songs and artists back to the mix.

### Music

[Schedule](#)
[Playlists](#)
[Request Library](#)
[Banned](#)
[Playback History](#)
[Settings](#)

#### Banned Music

Banned Artists (10)

Banned Songs (7)

Banned Users (0)

### Smart features & automation

Navigate to the Settings tab to adjust settings across all schedules.

### Music

[Schedule](#)
[Playlists](#)
[Request Library](#)
[Banned](#)
[Playback History](#)
[Settings](#)

### Explicit lyrics

Use the Explicit Lyrics option to choose a maximum content rating for music:

**PG** - Family-friendly

**PG-13** - Radio-friendly

**R** - Explicit lyrics/parental advisory

*Note: Any music rated at or below your current setting will play. Any higher ratings are automatically filtered out even if the songs are in a scheduled playlist.*

### Explicit Lyrics

Set the maximum lyrical content rating allowed

☐ PG
 ☒ PG-13
 ☐ R

Save

Cancel

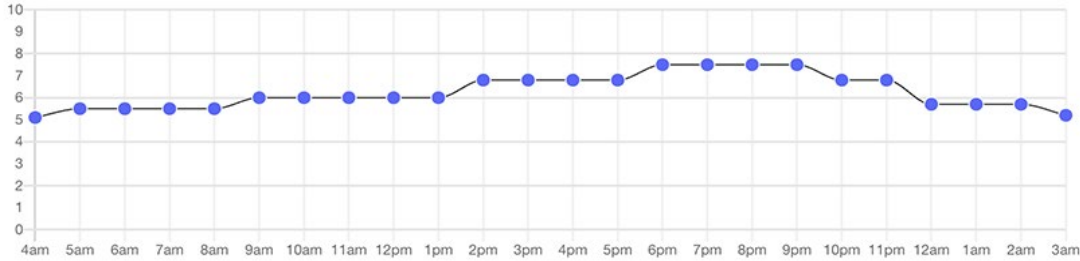
## Smart volume

Adjust the max volume for your zone or set up Smart Volume to set noise levels based on time of day.

### Smart Volume

Schedule your volume to automatically change throughout the day

**Current Music Hours: Nonstop**  
 Drag the hourly volume handles up or down to customize your volume schedule.



Time	Volume
4am	5
5am	6
6am	6
7am	6
8am	6
9am	7
10am	7
11am	7
12pm	7
1pm	7
2pm	7
3pm	7
4pm	7
5pm	7
6pm	8
7pm	8
8pm	8
9pm	8
10pm	7
11pm	7
12am	6
1am	6
2am	6
3am	5

Save
Cancel
Set Up Wizard
Remove Schedule

## Crossfade

The crossfade feature helps blend the end of a song into the beginning of the next song, so that your music always flows seamlessly. Use the meter to set how much overlay you'd like between songs in your playlists.

### Crossfade

Adjust how much songs blend together


6

## Auto on/off

Rockbot Music will default to Non-stop Music. To change this, select Non-stop Music, and in the popup window, slide the radio dial to Schedule Music Hours and select times for your Rockbot player to be active.

### Schedule Player

Schedule by day of week

Schedule Music Hours
 ☒ Non-stop Music

Music playback is set to non-stop

Save
Cancel

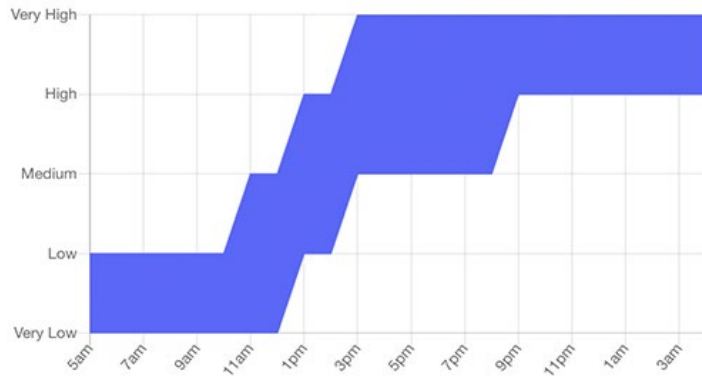
## Energy filter

Rockbot's Energy Filter uses a third-party to analyze all of our tracks for tempo, loudness, danceability, and other factors to predict the energy score of a song. Limit songs within all of your scheduled playlists to match a specific energy level by selecting No Energy Filter and then choosing your preferred level in the pop-up window.

### Energy Filter

Limit songs that play to specific energy levels

☐ No Energy Filter
 ☐ Relaxed
 ☐ Mid-Tempo
 ☐ Upbeat & High Energy
 ☐ Very High Energy
 ☐ Upbeat at Peak Times
 ☒ Starts Relaxed & Ramps Up



Time	Energy Level
5am - 11am	Low
11am - 1pm	Medium
1pm - 3pm	High
3pm - 9pm	Very High
9pm - 3am	High