rockbot ℝ

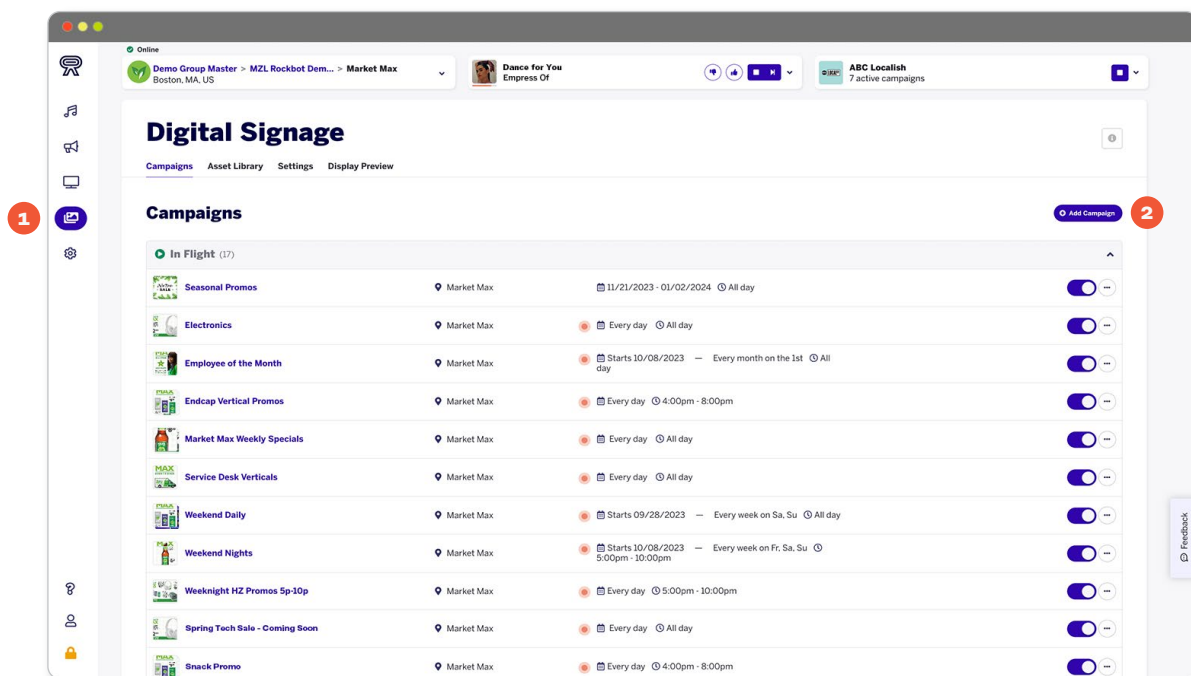**QUICK START GUIDE**

Rockbot Digital Signage

Adding and scheduling digital signage

1. Click the Digital Signage tab on the left-hand side of the Dashboard to browse, build, and manage your audio campaigns.

2. On the Campaign tab select "Add Campaign".

3. Give the new campaign an easily identifiable name, upload your files, and click "Create".

> 💡 **Tip:** Rockbot accepts the following file formats:
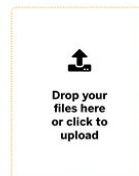>
> Digital Signage (Video): .mp4, .mov
> Digital Signage (Image): .png, .gif, .jpg

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4. From the Asset Library, upload an existing asset, or a new image, video, or audio file.
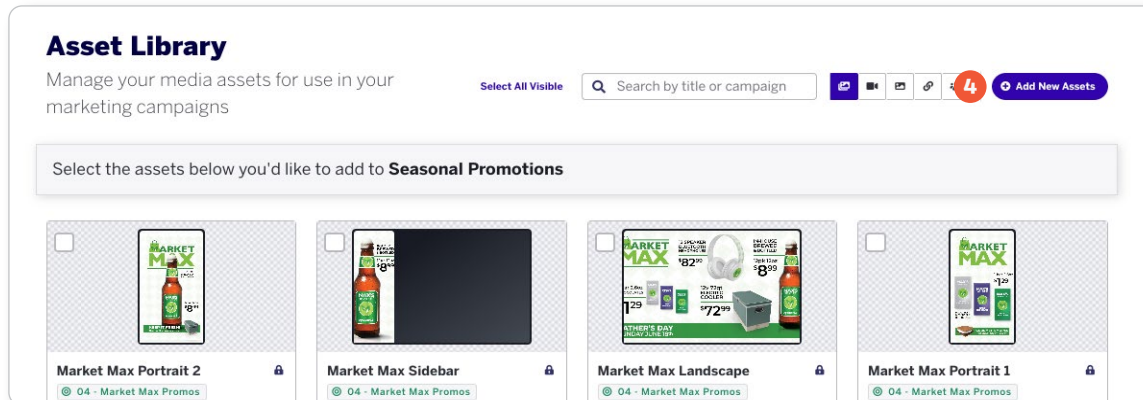
> 💡 **Tip:** Rockbot accepts the following file formats: .mp4, .mov, .png, .gif, .jpg, .jpeg, .mp3, .m4a, .wav.

5. Adjust the Schedule by clicking the "Every Day/All Day" button from your new campaign page. Select your Dates and Times to run from the pop-up window and click Save.

> 💡 **Tip:** Most Campaigns run every day or between specific start and end dates.

6. Once all assets are added and the campaign is scheduled, click "Publish Campaign" to set it live. Your assets will begin playing according to the Campaign schedule.
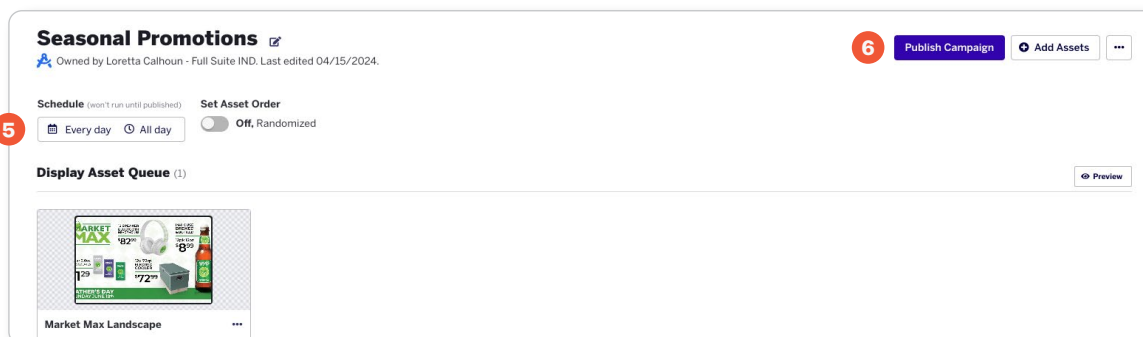
> 💡 **Tip:** Customers can preview what is currently displayed by clicking the Preview tab.